AJIT PRASAD

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CAREER OBJECTIVE

Ambitious CS student looking to secure an articleship training position to augment expertise in corporate law, SEBI regulations, and regulatory compliance. Committed to developing robust analytical and problem-solving skills under senior management to ensure seamless corporate operations.

PROFESSIONAL AND EDUCATIONAL QUALIFICATION

Degree / Course	University / Board	Year	Marks
CS Executive (Group 1)	ICSI	June 2026	50%
CS Executive (Group 2)	ICSI	June 2025	50%
B.Com (Accountancy Honours)	Kazi Nazrul University	July 2022	75%
CSEET	ICSI	June 2021	56.50%
Class 12th	WBBSE	2019	75.20%
Class 10th	WBBSE	2017	54%

TECHNICAL AND IT SKILLS

- **Compliance Knowledge:** Strong foundational understanding of the MCA portal and its functionalities.
- **Company Law Interpretation –** Ability to interpret and apply provisions of the companies Act and related regulations.
- **Drafting & Legal Documentation-** Skilled in drafting foundational documents and contracts with high attention to detail.
- **Filing Return -** Prepared and filed Income Tax Return for Individuals.
- **Office Productivity -** Well versed with MS Word, MS PowerPoint, MS Excel and AI Tools.
- **Secondary market & Finance -** Keen interest in Stock Market and Finance.

SOFT SKILLS

- **Professional Training :** Sucessfully completed the 15-days Executive Development Program(EDP) conducted by ICSI in classroom mode at the Hooghly Chapter.
- **Online Training :** Completed the 15 days E-EDP organised by ICSI through TCS – Ion portal.
- **Effective Communication:** Confident person with good communication skills.
- **Time Management & Prioritization:** Can work calmly under work pressure.
- **Other Skill :** Quick learner, hardworking and problem-solving attitude

PERSONAL DETAILS

- **Language Known**: English; Hindi; Bengali, Bhojpuri
- **Hobbies**: Listening Music; Reading Books